



# LA VERGNE WATER BILLING

## DISCONNECT REQUEST

1. COMPLETELY FILL OUT FORM
2. PRESENT VALID GOVERNMENT ISSUED PHOTO ID
3. ONLY ACCOUNT HOLDERS MAY REQUEST DISCONNECTION OF SERVICES.
4. PLEASE PRINT AND WRITE LEGIBLY.

FOR OFFICE USE ONLY

ACCOUNT #

SERVICE ORDER #

NAME \_\_\_\_\_

PHONE # \_\_\_\_\_

ADDRESS TO DISCONNECT \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

FORWARDING ADDRESS TO MAIL FINAL BILLS \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TODAYS DATE

\_\_\_\_/\_\_\_\_/\_\_\_\_

DATE FOR SERVICE TO BE  
DISCONNECTED

\_\_\_\_/\_\_\_\_/\_\_\_\_

DEPENDING ON WHERE YOU ARE IN YOUR CURRENT CYCLE YOU MAY RECEIVE UP TO TWO MORE BILLS. ONE FOR SURE. YOU WILL KNOW IT IS YOUR FINAL BILL BECAUSE IT WILL ACTUALLY SAY "FINAL BILL" ON IT. IF FOR ANY REASON YOUR ACCOUNT GOES UNPAID, YOU WILL BE RESPONSIBLE FOR ALL FEES RELATED TO COLLECTIONS, ATTORNEY, AND/OR COURT COSTS.

PHOTO ID HERE

SIGNATURE \_\_\_\_\_

For questions please call the La Vergne Water Billing Department at  
(615) 793-5932 Monday-Friday  
8:00 am to 4:30 pm